

**MEDICARE-ENDORSED PRESCRIPTION DRUG CARD  
PRE-APPLICATION CONFERENCE**

**AGENDA**

**THURSDAY, DECEMBER 18, 2003**

Draft

- 8:15 AM - 9:00 AM REGISTRATION
- 9:00 AM - 9:45 AM OPENING SESSION  
Welcome & Introductions  
Overview & Purpose of Conference  
Review of Agenda & Conference Materials
- 9:45 AM - 10:15 AM GENERAL SESSION  
*Solicitation, Application Process & Timing*  
*Organizational Structure & Experience*  
*Contracts*
- 10:15 AM - 10:30 AM BREAK
- 10:30 AM - 11:30 AM GENERAL SESSION (CONT'D)  
*Eligibility, Enrollment & Reconsiderations*  
*Drug Card Offering*  
*Service Area and Pharmacy Access*
- 11:30 AM - 12:45 PM LUNCH (On Your Own)
- 12:45 PM - 1:45 PM GENERAL SESSION (CONT'D)  
*HIPAA Compliance & Marketing Provisions*  
*Marketing Materials & Review Process*  
*Customer Service & Grievance Process*
- 1:45 PM - 2:00 PM WRAP UP OF DAY ONE GENERAL SESSION; INTRO TO BREAKOUT SESSIONS
- CONCURRENT BREAKOUT SESSIONS
- 2:00 PM - 4:00 PM *Managed Care Organizations*
- 2:00 PM - 4:00 PM *Special Endorsement for Indian Health, Long Term Care, and Territories*
- 4:00 PM END OF DAY ONE



**MEDICARE-ENDORSED PRESCRIPTION DRUG CARD  
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**AGENDA**

**FRIDAY, DECEMBER 19, 2003**

Draft

8:15 AM - 9:00 AM REGISTRATION

9:00 AM - 9:15 AM OPENING SESSION  
Welcome/Welcome back & Housekeeping

9:15 AM - 10:15 AM SYSTEMS-RELATED SESSION  
*Overview*  
*CMS Systems & Interfaces*  
*- Eligibility & Enrollment*  
*- Payment & Financials*  
*- Price Comparison website*  
*- Reporting & Performance Monitoring*

10:15 AM - 10:30 AM BREAK

10:30 AM - 11:30 AM SYSTEMS-RELATED SESSION (cont'd)  
*Transaction Requirements*  
*Infrastructure Requirements*  
*Testing Plan*  
*"Go Live" Requirements*

11:30 AM - 11:45 AM CONFERENCE WRAP-UP

11:45 AM CONFERENCE ADJOURNS

